

My No: NP/07/10/02/184
Provincial Public Service Commission,
Northern Province,
Jaffna.
30.12.2021

Secretaries of Ministries,
Deputy Chief Secretaries,
Head of Departments,
Northern Province.

**First Efficiency Bar Examination for the Officers under Sri Lanka Engineering Service
– Class III in Northern Provincial Public Service (Department/ Establishments
Methodologies) – 2018 (2021)**

The above Examination related to the subject Department/ Establishments Methodologies to the Officers in the post indicated above will be conducted during the period of 2018 at Jaffna in English medium as said in the service minute of the corresponding post published in the Extra Ordinary Gazette No 1836/6 dated 11/11/2013.

2.0 Qualification: - Officers, who have got appointment in the particular grade according to the service minute of the said post, are Qualified to sit this examination.

3.0 Applications should be made in accordance to the sample format attached with this circular. Candidates should prepare their application in relation to the sample format and send it through their Departmental Heads, to reach “**The Secretary, Provincial Public Service Commission, Northern Province, No: 393/48, Temple Road, Nallur, Jaffna**” on or before **2022.01.14**, by registered post. On the left hand corner of the envelop Name of the Examination should be stated as “**First Efficiency Bar Examination for the Officers under Sri Lanka Engineering Service – Class III in Northern Provincial Public Service (Department/ Establishments Methodologies) – 2018 (2021)**” Applications which are not filled properly and which are received after the closing date will be rejected.

4.0 Identity of the Applicant:- The applicants are requested to prove their identity up to the satisfaction of the Supervisor by producing one of the following documents, to appear for this exam.

- I. National Identity Card issued by the Department of Registration of Person.
- II. Valid Passport.

5.0 Method of Filing Applications:-

Application should be prepared by using A4 sheet, through computer printing and filled clearly & correctly by the candidate in their own hand writing, with items 1 to 6 in the first page and the balance items on the next page. It is advised to not to send an advance copy or photocopy of the application. The application which are not accordance with the sample format or which are not filled properly will be rejected without notice. Candidate should pay attention to these matters and it is beneficial if a photocopy of the application is kept with them.

6.0 Examination Fee:-

Candidates who are appearing for the first time shall not pay any Examination fee. However, if the applicant appears for the second time or thereafter should pay Rs.500/= as examination fee, by Money Order in favor of “**Secretary, Provincial Public Service Commission, Northern Province**” obtained from any Post Office and could be able to cash from **Jaffna main Post Office**. Attach the Money Order in the proper place of the application. This Examination fee cannot be refunded or cannot be changed to some other examination. It is advisable to keep photocopy of the money order with the applicant.

7.0 Departments Heads should take action according to the section 19 of chapter XII of Establishment Code to those applicants who are appearing to this exam.

8.0 Officers should obtain minimum of Forty (40%) percent of the total aggregated marks to pass this exam.

9.0 Examinations result, of the candidates who have applied for this examination will be sent by the Secretary to Provincial Public Service Commission, Northern Province.

10.0 Syllabus of the Examination:-

Department/ Establishments Methodologies

Time: - 03 Hours

100 Marks

A question paper prepared to test the knowledge of the officer on the methodologies of the institution by the Head of the Department where the officer serves.

11.0 Please, take necessary action to inform the details said in this circular to corresponding officers working under your Ministry / Department.

Note: - Decision of the Secretary to Provincial Public Service Commission will be the final regarding any matters not said in this circular.

S.Thiruvakaran,
Secretary,
P.P.S.C, N.P.

Copy to :- Chief Secretary, Chief Secretary Secretariat, NP – F.I